

**PODAR INTERNATIONAL SCHOOL- CHINCHWAD**

**PARENTS TEACHERS ASSOCIATION**

**Minutes of Meeting**

**Parents Teachers Committee Meeting (PTA)**

Meeting Date: 06/07/2024

Venue: II D (Ground Floor)

Time: 03:00 pm

**Present Members:**

1. Ms. Shehanaz Cottar
2. Ms. Manisha Ghosarwade
3. Ms. Vaishali Ransubhe
4. Mr. Mandar Dalvi
5. Ms. Deepak Rantaparkhi
6. Ms. Manjiri Dalvi
7. Ms. Deeplaxmi Parande
8. Ms. Simmi Datta
9. Ms. Manasa Rammohan
10. Ms. Jayashree Jaiswal
11. Ms. Geetha Vishawanathan
12. Ms. Geeta Bennur
13. Ms. Nazma Shaikh
14. Ms. Geet Karamchandani
15. Ms. Blessia Chakranarayan
16. Ms. Aparna Mane Deshmukh
17. Ms. Dipti Lagad
18. Ms. Pranali Chaudhary
19. Ms. Sachita Nanekar
20. Ms. Farzeen Firoz
21. Mr. Rohidas Patil

The EPTA members were asked to introduce themselves.

The election for Executive Committee was conducted:

The Chairman :	Ms. Shehanaz Cottar
The Vice Chairman:	Mr. Mandar Dalvi
The Secretary :	Ms. Manisha Ghosarwade
Jt. Secretary :	Ms. Manjiri Dalvi (Morning Shift) Ms. Deeplaxhmi Parande (Afternoon Shift)
Transport Member:	Ms. Simmi Datta

Mr. Deepak Grade VI parent wanted to know the responsibilities of the elected Committee.

**The Chairman answered that the main intention is to help in the betterment and development of school and students. The Committee members have the extra powers and can put the enquiries through mail which will be answered at the earliest.**

The Chairman informed that from last two months the classes for the new A.Y. has started and if parents can share any concerns.

Mr. Deepak said that his child is in Grade VI and he faced problems in

1. **Shop for school.** Direct refund to be done in the parents account. It is a mandatory kit with no options, so options are requested
2. **Toilet Hygiene:** Needs to improve. Bad smell is the main concern
3. **Weight of Bag:** The bag is very heavy and the teachers inform one day prior about the books to be brought

**The Chairman said she will give the feedback to the Head Office and update with regard to refund procedure. The Toilet cleanliness is done after every hour as the Housekeeping Supervisor and staff maintains a checklist. It is observed that students do not flush the toilets after use. She said that all the classes have a proper Time Table and the books are to be brought accordingly. She also instructed teachers not to send messages a day prior and an announcement will be made to the students to carry the books as per the Time Table after exams. A surprise bag check was conducted recently and found that students bring extra things in the bag which makes it heavy. If students have any problem, they can put a chit in the box kept in Vice Principal Ma'am cabin.**

**Correction of Notebooks:** Mr. Dalvi said if Notebook can be checked before exams which would help the children to study for exams.

**The Chairman said the Year Leaders to counter check on the notebook corrections.**

**Overall Development Activities:** Mr. Deepak said if the school can conduct activities to promote overall growth of the students.

**The Chairman said school conducts activities throughout the year. Every age group has activities like Debate, Monoact ,Monologue Act. Recitation competition, Quiz competition , Fancy dress competition etc which helps boost the overall development of the child. The special assemblies and the cultural programmes are anchored by the students which gives them confidence. It is on the Teacher Loop Learning. Parent to check Loop Learning periodically.**

**Communication by Teachers:** Mr. Bidwai Grade II parent said that the school can follow any one communication source that is Loop Learning, Almanac or Verbal communication. He added that the Drawing teachers do not give clarity about what material to be brought.

**The Chairman said the Year Leaders will check the Diary note and message should go through Loop Learning. Important slides of orientation are also shared on Loop Learning. Loop Learning is the official means of communication**

**Aadhar Card:** Mr. Deepak said if the school can have an Aadhar updating camp, which will be a help for students and parents.

**The Chairman said the Government officials are ready for half day or one day camp. They will not conduct on Saturday and Sundays. We have only 8 % percent of students who do not have an Aadhar card.**

**Time for meeting Teachers:** Ms. Parande Grade I had a query with regard to the day and time to meet the teachers.

**The Chairman said there are two days in a week Thursdays or first, third and fifth Saturday where parents can meet their teachers by sending a note through Loop Learning or a Diary note. If the child remains absent parent can take Xerox of the pending work with the help of the teachers**

**Bus Rules:** Mr. Simmi Grade VII parent asked if there are any rules to be followed in the bus when students are talking to each other.

**The Chairman said Maushi's do not allow students to talk as some students are very loud. They also throw wrappers, bottles in the bus, and throw water outside the bus.**

**Concern with Syllabus Completed:** Ms. Manasa said that syllabus completion in Grade 9 was late and students did not get time to study. Students are more concerned about submission of notes, worksheets and assignments. They have to complete a lot for submission. They are not able to balance the work.

**The Chairman said school will suggest some strategies.**

Ms. Paranade said that parents are not aware about the activities going on in the school. Some dance practice is going on in school but parents are not aware.

**The Chairman asked the Year Leader to put a message to parents about any event coming up and practice is on.**

Mr. Dalvi Grade VIII parent discussed following points:

**Completion of Workbooks:** He said if Workbook can be shared with the students before exam for all the subjects. He also said that the Revision test portion was not clear for some subjects.

**Notebook Correction:** Mr. Dalvi said Notebooks are not checked. Students are asked to submit on time. Ms. Jaiswal Grade III parent appreciated the teachers who helped her for completion of notes when her child was absent.

**The Vice Principal Ma'am for the Afternoon said that WB is always with the children and questions are discussed in class which students must complete at home after the lesson is taught in the class. She also said that all chapters are there for the Revision Test and portion was updated on Loop Learning.**

**The Chairman said that every day 15 books are checked by the teacher. It is not possible to check all 45 books a day.**

**Notification on Loop Learning:** Mr. Bidwai Grade II parent said that Loop Learning should have two different icons for parent and teachers. When there are many messages, the parents miss out on the messages sent by the teacher.

**Hindi Subject:** Mr. Deepak said there is a concern that in Hindi subject students do not know how to use Hindi matras in the correct way. Teachers share the mistake but correction is not given to the child. Mr. Dalvi said if a video can be made where teachers explain the right way of writing matras and be shown to students during class which will help a lot.

**The Chairman said we will do the needful and inform the students about their mistakes.**

**Reading Habits:** Mr. Bidwai said if students can get into the habit of newspaper reading.

**The Chairman said we have NIE editions and around 196 students have enrolled. We also have a Notice Board display outside Principal Ma'am's cabin and encourage children to read and pen down articles and poems for NIE edition.**

**Cost of Overnight Trip:** Mr. Dalvi complained that few parents said the Aurangabad Trip was very expensive.

**The Chairman said trips are conducted from the Head Office through Smart Tour . If it costs low then quality will be compromised. Students who went for the trip gave very good feedback as they traveled with Volvo, the hotels they stayed were 4 star and it was a safe trip.**

Mr. Dalvi said the Hindi portion going a bit fast because of which the students find it difficult to cope up with it. Ms. Jaiswal continued that Sanskrit subject needs more practice as it is a scoring subject.

**The Chairman said that we get entire plan of syllabus from Head Office and it is planned accordingly. It will be considered and note will be taken of it.**

**The Chairman thanked all the EPTA members for their valuable time and making the meeting a success.**